

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at St Dennis Methodist
Chapel on Tuesday 2nd November 2021 at 7.00pm

The Chair welcomed all present to the November meeting of the Parish Council.

Present: Cllr Clarke (Chair), Cllr Kelsey, Cllr Taylor, Cllr Jones, Cllr Sinnott and Cllr Lodomez.

In Attendance: Sharon Davey Administrator, Cornwall Cllr Dick Cole, Rev Arthur, and one member of the public.

175/21 Apologies.

Cllr Harwood, Cllr Burnett, Cllr Mrs T Edmunds and the Clerk. Apologies accepted.

176/21 Declarations of Interest.

None. The Chair reminded those present that if any matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

177/21 Public Participation (to include Cornwall Councillors Report).

a) **Public Participation:**

- A resident had reported issues with cars parked near Kebab Shop, as well as near the café/old bank which can cause traffic congestion. Double yellow lines were suggestion as an option.
- Doctor's Surgery. The outside of the building looks derelict and unkept. Approximately 3 years ago the Parish Council had assisted with tidying of the outside area. The Chair **agreed** to contact the Practice Manager to follow this up.
- Cemetery Fence. It has been reported that there is a gap at the top end of the new fence (near the stile) which people can gain access to the Cemetery. The Chair **agreed** to review this when visiting the site later in the week.

b) **Cornwall Councillors Report:**

Cllr Cole's report was circulated prior to the meeting a copy of this report can be found here [October 21](#).

- Affordable Housing. 40 properties have been let in St Dennis within the last 3 years.
 - Of the last 10 properties let: 1 was under a section 106 agreement so let to a St Dennis resident; 3 were let to St Dennis residents and 6 non-residents.
 - 10 properties at Wesley Place were let to non-residents.
 - 10 properties at Hendra Heights (Sanctuary Housing) which received funding from Cornwall Council. 3 let to St Dennis residents, 7 non-residents. Unfortunately, they did not follow the local nomination process.

It had been noted that some adverts for local housing only last 24 hours or go online for 4 days - both options very short timescales. Cllr Cole **agreed** to continue with the investigation and report back.

- Speed Readings. Cllr Kelsey advised that the evidence only covers the chicane area. Cllr Cole responded that the complaints had only been received from householders in this area. If a 30mph sign was located higher up the hill it might encourage drivers to reduce their speed, but this would not deter them speeding as they vacate the village.

178/21 To adopt the minutes of the Ordinary Council Meeting on Tuesday 3rd August, 7th September and 5th October 2021.

Resolved- to **accept** the minutes of the meeting dated 3rd August and 5th October 2021, these were agreed. Cllr Kelsey abstained from the August minutes as not present at the meeting. Cllr Lodomez abstained from the October minutes as not present at the meeting. The minutes from the September meeting require adoption at the next meeting.

179/21 Matters Arising – Information only.

It was noted that the trenching work for the CCTV unit at the Playing Field had been undertaken by WPD earlier today.

180/21 To agree the delegated decisions made over the past month.

No delegated decisions had been made in the past month.

181/21 Clerks Report: [October 21](#)

It was noted that Kernow Connect had given short notice for using the Playing Field as they had assumed it was owned by Cornwall Council. They have been asked to request permission earlier in future.

The cost of the ball netting, located to the lower left-hand side of the playing field behind the goal posts, was noted but it was **agreed** that 3 quotes for a cherry picker to install the netting are required.

182/21 To agree the closure dates for the office over the Christmas Period.

It was **resolved** to close the office from 23 December 2021 until 4 January 2022. It was noted that the Clerk will work on the 3 January 2022 to ensure payroll is complete. It was **agreed** that over the festive period the Chair can deal with redirected phone calls and any urgent emails.

183/21 Update on the Memorial Parade.

Cllr Clarke and Cllr Sinnott **agreed** to put out the road signs on Saturday 13 November. Cllr Clarke is collecting the radios and road signs on Friday 12 November. It was noted the road closure will be from Hendra Corner along the Fore Street to the Spar shop plus the road leading down from Hendra Heights and Parc an Brea down to the Fore Street by the surgery during the duration of the Remembrance Service. This section just needs to be closed during the laying of the wreaths then it can be opened again.

184/21 Update on the Information Boards.

The printer had advised that the text on the Boards will be very small. Following discussion, it was **agreed** to ask for the photos to be reduced so that the text is of a readable size.

Action: office to request for a revised proof.

185/21 Update on the Festival of Christmas Trees 2021.

It was **agreed** to request an update from Cllr Mrs Edmunds. Cllr Clarke **agreed** to loan an artificial tree which is approximately 4 ft.

186/21 Update on the land between Dunstan Close and School Lane.

The office has obtained estimated costs, but this will depend on the level of searches required. It is not known if the landowner undertook any search. Cllr Cole **agreed** to assist the office in searching the 106 agreements on the Cornwall Council Planning website relating to the site.

187/21 To discuss the possibility of installing public charging points for electric vehicles.

Following discussion of locations, it was agreed to identify the owner of the land where the bus shelter is located (bottom of Wellington Road). **Action:** office.

It was noted that Cornwall Council has a project team who are commissioning a strategic EV charging location study. It was **agreed** to write to Cornwall Council declaring the Parish Council's interest in the study.

188/21 To agree the costs for the valuation of the land at Hendra Prazey.

A surveyor has given an approximate cost for attending the site but needs advice on what is planned with the land. It was agreed that the survey is to identify the value of the land with outline planning permission. **Action:** office to seek revised quote and email for approval.

189/21 Update on speed controls signage.

A quote has been obtained from one company and information was circulated to Cllrs to give a guide price. Clarification had been sought from Cornwall Council for the erection of the signage, and it was noted that they would prefer battery operated signs.

Discussion then turned to the Cornwall Council Twenties Plenty pilot scheme. Councillors wondered if the Parish Council declared an interest in the pilot scheme would Cornwall Council fund/assist the village. Cllr Cole advised that there will be exceptions which he has queried.

It was acknowledged that St Dennis has a 20mph speed limit along numerous areas in the village. It was **resolved** to put the speed signage on hold and ask Cornwall Council to monitor speeding.

190/21 To discuss the installation of bollards in the entrance of the Cemetery.

It was noted that even if the 3 bollards were installed cars would probably park on the pavement to gain access to the Cemetery or the Primary Academy. Following discussion, it was **agreed** to refer this item back to the Cemetery Committee.

191/21 Update on the Neighbourhood Plan.

Cllr Cole tabled a draft timetable for the Neighbourhood Plan which he had circulated prior to the meeting. The Parish Council could apply for £10k from Locality which has to be spent before March 2022, but there might be an option to re-apply at a later date. It was **agreed** that a meeting of the Working Party may need to be convened.

192/ 21 Reports from Outside Bodies

Clay Network [meeting notes](#) had been circulated. Councillors were encouraged to attend the meeting. Cllr Taylor and Cllr Sinnott showed interest.

193/21 Consultations/Surveys received up to the time of meeting.

China Clay Community Network Panel TRO Consultation has been promoted on both the website and Facebook. Cllr Cole suggested a Council response regarding Wesley Place should be submitted. **Action:** office to recirculate for comments.

Clean Cornwall Let's Talk Rubbish survey. Circulated and promoted on Facebook.

194/21 Highways and Footpaths Matters

- a) Update on footpaths. Footpath 18 report strimming– **Action** Footpath Officers still to review.
- b) Highway Issues:
 - Speed monitoring report Hendra Road. It was **agreed** to discuss at next meeting.

195/21 Grant Requests

People's Climate Festival for Mid Cornwall on 27 November. Following discussion, it was **resolved** not to fund this request as it does not fall within area of benefit.

196/21 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Covid updates Town and Parish Council Newsletters – Noted.

Letter regarding further information on the Queens Platinum Jubilee Beacons – Noted.

Invitation to attend St Austell Foodbank for Challenge Poverty week – Noted.

Change in Community Liaison Manager at the CERC. Annual report from Suez planned shutdown dates. The chair reported that a meeting has been arranged with the new Manager on 14th December 2021.

Let's Talk Rubbish survey. Noted.

Celebrating St Dennis. Noted.

197/21 Financial

- a) To approve October payments to creditors as circulated. The chair requested that one additional payment be approved at this meeting Hay Nurseries for purchase of flowers been received following the circulation of the payment schedule - £48.60.

It was **resolved** – To agree the payment schedule with this addition.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	4152077	£8.40	Payroll software

DD	Google Ireland	4006900043	£9.20	Secure email
DD	Microsoft	E0300G3AEM	£5.52	Software License
DD	Microsoft			Cllr Emails
DP	Barclays Bank	13 Sept to 12 Oct 21	£8.50	Bank Charges
BACS	HMRC		£824.57	Tax & NI
BACS	Wages		£3,762.76	Staff Costs
DD	EDF Energy		£13.00	Monthly DD for public toilets
DD	Suez			Waste Collection Oct 2021
Bacs	A1 Tree & grounds Ltd	1644	£1,704.00	Cemetery & Verge Grass Cutting Aug&Sept
Bacs	Central Cleaning			Contract Cleaning Toilets
BACS	ClayTAWC	2063	£54.42	Room Hire & Photocopying
bacs	Queens Garage	202100000053	£2.98	All Purpose Cleaning
dd	SWW	2075590674	£32.98	Public Toilets
bacs	John Richards Fencing	EJR/5034	£2,275.00	Cemetery fencing and gate
bacs	Royal British Legion		£120.00	Donation
dd	EDF Energy	83014	£67.43	Electric: cemetery
bacs	D Mays & Son		£84.20	Casual Staff clothing
bacs	CALC	2122-531	£36.00	Budget Training
bacs	St Dennis Methodist Church	5	£20.00	Full Council
BACS	SLCC	MEM232166	£208.00	Membership Fee
DD	Information Commissioners Office		£35.00	Registration Fee
	Total		£9,271.96	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13 Sept to 12 Oct 21	£8.35	Bank Charges
BACS	TP Tree Services	2677	£168.00	Grass Cutting
bacs	Western Power	21073743	£449.70	digging of trench
bacs	Mike Williams	2861	£90.00	Green Waste removal
bacs	John Richards Fencing	EJR/5032	£6,355.20	Playing Field fencing
	Total		£626.05	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13 Sept to 12 Oct 21	£8.35	Bank Charges
	Total		£8.35	

Grand Total for October 21 £9,906.36

b) To approve the bank balances as at 30th September 2021.

Approved.

- c) To approve the staff costs for October.

Approved.

- d) To agree the 2nd quarter spend against budget figures.

Approved.

183/21 Update on the Memorial Parade.

Rev Arthur outlined the plans for the Remembrance Service

10.50 Assemble In front of the Working Men's Club

Place wreaths

Blessing

Bugle plays last post

2 minute silence

Move to Working Men's Club Car Park for short service to include reading, hymns and prayers.

Rev Arthur suggested a zoom meeting be held week beginning 8th November to finalise the Remembrance to include the Chair/Clerk and Mr Lobb.

It was agreed to produce a poster of the Service Plans, as well as promote on Facebook.

Action: office.

198/21 Items for the next agenda

Speed signage controls

Signage for HGVs

Public charging points

20's Plenty

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

199/21 Confidential items –

There was none.

There being no other business to be transacted the Chairman closed the meeting at 21.10 pm.

Signed: